

PROPERTY ADDRESS \_\_\_\_\_

**APPLICANT INFORMATION - COMMERCIAL PROPERTY**

Leasing Entity

Company Name

Type of Business

ACN/ABN

Contact Person

Position Held

Registered Address

Telephone

Mobile

Fax

Email

Website

**A. PREVIOUS BUSINESS EXPERIENCE**

Previous Trading Name

Type of Business

Previous Business

Previous Managing Agent

Trading Time at Previous Address

 Years  Months

Any Other Business Experience

**C. SOLICITOR DETAILS**

Solicitor Firm Name

Address

Contact Person

Telephone

Fax

Email

**B. PERSONAL APPLICANT/GURANTOR**

Name

Address

D.O.B (DD/MM/YY)

Telephone

Fax

Email

Role in Business

No. of years in Industry

Next of Kin

Mobile

**D. PERSONAL APPLICANT/GURANTOR**

Name

Address

D.O.B (DD/MM/YY)

Telephone

Fax

Email

Role in Business

No. of years in Industry

Next of Kin

Mobile

**E. PLEASE PROVIDE THE FOLLOWING INFORMATION REGARDING YOUR BUSINESS**

Are you borrowing funds for the business?

YES  NO

If YES, please specify the amount

Bank/Finance Company

Bank/Finance Company Contact Person

Telephone

**F. REFERENCES – Please provide details of business references that we may contact**

**Bank**

Branch

Contact Name

Phone No.

**Accountant Firm Name**

Accountant Address

Contact Name

Phone No.

**Trade Company**

Type of goods supplied

Contact Name

Phone No.

**G. DISCLOSURES**

Have any of the applicants ever been declared bankrupt or been involved with a company that was placed in administration? YES  NO  If yes, please provide details:

Please provide information of any past or present convictions under Australian Law:

**F. APPLICATION DETAILS**

Your application will not be processed unless you provide photocopies of your photo identification e.g. driver's license or passport and current bank statements.

- I/We acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will
- I/We declare that I have inspected the premises
- I/We authorise the agent to obtain personal information from:
  - The owner or agent of my current or previous premises, Referees, Bank/Finance Company, Trade References, Accountant
- I/We are aware that the agent will use and disclose my personal information in order to:
  - Communicate with the owner and select a tenant
  - Prepare lease documents
  - Allow tradespeople or equivalent organisations to contact me
  - Lodge/claim/transfer to/from Bond Authority
  - Refer to collection agents/lawyers (where applicable)
- I/We are aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises

**Signature of Applicant**

**Date**

**Signature of Applicant**

**Date**